



Parent/Student Handbook

2023-2024

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*This handbook includes forms that are required to be turned in for each student on the first day of class. Please print, complete, and sign a **Medical Release Form** for each child and the **Commitment Document for Students & Parents** for each family.

Welcome to MoezArt Productions

Dear Parents and Students,

Thank you for choosing MoezArt as part of your homeschool journey. We are excited to partner with you to provide an excellent and rewarding drama experience for your family. Our purpose is to teach each student that they were given gifts by God and can use them for His glory through the arts.

We look forward to getting to know you over the next few months. Included in this handbook you will find general information about our classes, as well as information that is specific to the youth program. We have developed these policies over the past 20 years to create a vibrant, safe, and educational environment for our students.

Each student and family are important to us. Please use the communication options provided to keep in touch with our teachers and staff and let us know of any questions or suggestions you have for us.

Whether this is your first semester or your tenth, we hope you will enjoy the journey that is theatre, from the first day of class to the final bows.

For His glory alone,
The MoezArt Staff

Capstone verse for MoezArt Productions, Inc:

Whatever you do, do it enthusiastically, as something done for the Lord and not for men, knowing that you will receive the reward of an inheritance from the Lord. You serve the Lord Christ. (Colossians 3:23-24)

Foundational Statements

Our **vision** is to glorify God through the arts.

Our **mission** states that, "We provide quality, Christ-centered arts education to the homeschool community."

These seven core **values** capture the culture and ethos of this organization. We are a Christ-Honoring, Community-Minded, Personal, Positive, Collaborative, Quality, and Creative organization.

Christ-Honoring – Because we strive to serve the Lord, we choose theater content and delivery choices which glorify God through the arts, producing curriculum and production outcomes that reflect our love of Jesus and a God-honoring worldview. (Colossians 3:23-24)

Community-Minded – Because we value the body of Christ in its entirety, we value like-minded, wholesome relationships, both inside and outside of the classrooms and rehearsals. As such, we will demonstrate respect, humility, and love in all settings. (Philippians 2:1-4)

Personal – Because each person has infinite value as one fearfully and wonderfully made by our Creator, we seek to maximize personal and professional growth opportunities for all participants through mentoring relationships and character-building approaches. (Psalm 139:14; Philippians 2:1-4)

Positive – Because we value the work that God has done, and is doing in each person, we are committed to providing consistently safe and productive environments for learning, work, and productions, resulting in a positive and beneficial experience for every participant. (Psalm 139:14; Philippians 2:1-4)

Collaborative – Because we celebrate the unique gifts, talents, and abilities of each participant, we value a teamwork approach of cooperative and supportive fellowship and expectations in our program, demonstrating a spirit of flexibility, adaptability, and a desire to constantly improve. (Ephesians 4:1-16; Philippians 2:1-4)

Quality – Because we pursue excellence in every program and production, we offer a theater education and an experience of distinction, creating opportunities to challenge and to build confidence for both life skills and development in the arts. (Col. 3:23-24)

Creative – Because we place our trust in an everlasting God who is both Creator and creative, and because the Creator has breathed His creativity into His creation, we are intentional to cultivate the capacity to create with imagination and skill in all areas of life. (Isaiah 40:28)

Our **Statement of Faith** states that:

1. We believe the Bible to be the inspired, infallible, Word of God, authoritative in matters of faith and life. (2 Timothy 3:16-17, 2 Peter 1:20-21).
2. We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit (Deuteronomy 6:4, 1 Timothy 1:17, Matthew 28:19-20).
3. We believe in the deity and humanity of Christ (Philippians 2:6-8), in His virgin birth (Matthew 1:22-23), in His sinless life (Hebrews 4:15), in His miracles (John 21:24-25), in His vicarious and atoning death through His shed blood (Romans 5:8-9), in His bodily resurrection (John 20:25-29), in His ascension to the right hand of the Father (Philippians 2:9-11), in His present rule as Head of the Church (Colossians 1:18) and in His personal return in power and glory (1 Thessalonians 4:16).
4. We believe salvation is first and foremost God's gift that begins and ends with the work of the Holy Spirit (Titus 3:5). We believe in the perpetual ministry of the Holy Spirit, by who's indwelling the Christian is increasingly conformed to His image. (2 Thessalonians 2:13, Galatians 5:16-25).
5. We believe that all those who die in God's grace through faith are assured eternal salvation; those who reject Jesus through persistent unbelief suffer the punishment of Hell (Ephesians 2:8, 2 Peter 2:4-10).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ, with equality across racial, gender, and class differences (Galatians 3:26-28).
7. We believe God wonderfully and graciously expressed His image in humanity as male and female. Both of these distinct complementary genders are indispensable to fully reflect the image and nature of God (Genesis 1:27). Gender-based discord, both internal (between one's biological sex and self-perceived gender) and external (between males and females), diminishes the ability of humanity to faithfully bear God's image (1 Corinthians 11:11-12).
8. We believe that marriage is the uniting of one man and one woman in a single, exclusive union (Genesis 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (Hebrews 13:4). We believe that all other forms of sexual conduct are sinful (1 Corinthians 6:9-10).
9. We believe that followers of Jesus are called to temper their human judgments with humility and repentance (Matthew 7:1-5, 1 Timothy 1:15). Every person must be afforded compassion, love, kindness, respect, and dignity. (Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with the Scriptures (Proverbs 22:10; Ephesians 4:29)

As a Christ-honoring organization, **MoezArt's Statement of Faith** document serves to undergird the structure and spirit of the programming options offered via its Youth and Community Theatre programs.

Youth Classes

Our classes are tailored to meet the scheduling needs of homeschooling families. Classes meet once a week typically in the afternoon. Class starts times vary slightly from one area to another, usually beginning sometime between 12:00pm and 1:00pm. Middle school and high school meet for 4 hours. Mini-Moez classes run for two hours.

MoezArt classes:

Mini-Moez (5-9) – Introduction to drama

Middle School (10-13) – Principles and fundamental skills of drama

High School (14-18) – Advanced production and development of skills

We have five locations:

- Southwest Valley
- Southeast Valley
- Northwest Valley
- North Central Valley
- West Central Valley

No matter where you live around the Valley, there is a location near you!

Objectives in Theater Education

- To teach theater standards at age-appropriate skill levels.
- To inspire our student's moral imagination to what can and what should be in this world.
- To help inspire students to see beauty in the performing arts.
- To inspire students to grow spiritually as they learn to do all things for the glory of the Lord. "Whatever you do or say, do it as a representative of the Lord Jesus!" (Col 3:17, NLT).

Specialty Classes

We want the students at MoezArt to have opportunities to delve into the richness of theater, whether that be in the disciplines of dance, music, or acting. We seek to provide classes that hone their skills and allow them to go further as performers.

In the past few years our teachers have offered multiple specialty classes including:

- Theater Intensives – Focused on developing the actor’s skills
- Musical Theater Intensives – Focused on the musical aspect of theatre
- 5-6-7-8 Dance Classes – Teaching the students new dance skills and styles including tap, ballroom and modern
- Triple Threat Class – Taking the student to the next level in dance, music and acting
- Choir – Providing an opportunity for vocal performance and training
- Tech Classes – Training students in specific technical skills such as set building, props, lights and sound
- Script Writing – Sketch writing workshop conducted by a professional writer
- Radio Theater – Both the voice acting and the sound effects are recorded by students
- Virtual Theater – Breaking ground with an entirely new method of acting!
- Story Telling – Workshops with a professional storyteller, learning the art of stories

Specialty classes are offered when we feel we have students who need a challenge or further instruction in a certain area. Check our website for information about upcoming specialty classes.

Partner with MoezArt

[Donation Opportunities](#)

MoezArt Productions, Inc. is a 501(c)3 non-profit organization. If you would like to support MoezArt’s mission to Glorify God through the Arts, you can do so through financial gifts or donating supplies.

You can donate by mailing a check to 18631 N 19th Ave, Ste #158-209, Phoenix, AZ 85027. Please make the check out to MoezArt Productions. You can also donate on our website: www.moezartproductions.org/donate-2/.

Volunteer Opportunities

We have been blessed by many parents who have volunteered at MoezArt. Some have become teachers or music directors, many have greatly helped us with sets and props, and others have helped with the financial, business, or marketing aspects of MoezArt. If you would like to become involved as a volunteer and use your gifts at MoezArt, please contact us at admin_assistant@moezartproductions.org.

Policies and Procedures

Parent Involvement

MoezArt Productions, Inc., is a non-profit (501c3) organization which requires parent participation as part of its classes. As a matter of fact, almost all of our teaching and directing staff are or were parents of MoezArt students. We simply cannot hire the staff needed to put on these productions without drastically raising the cost of our classes. Thus, we require the assistance of our students' families to keep costs down. This involvement is in addition to assisting your student at home memorizing lines or completing a classroom assignment. Each family is asked to sign up to clean after class one week of the semester and to work one job for the show (on average 4 hours) for each student (up to two students per MS and/or HS class) enrolled in MoezArt Productions, Inc. There are some jobs we need filled that exceed that average time commitment and a few that can be performed at home. After the last performance, families are also expected to help with Tear Down. More details will be given at the Parent's Meeting.

Parent Jobs:

Parent Coordinator – semester long commitment – liaison with administrative office and cast – mostly done through email

Ticket Agent – one month commitment – encourages parent ticket reservations – coordinates with administrative office – oversees box office during productions

Concessions Coordinator – production week – set up concessions area – oversees concessions during productions

House Manager – production week – oversees house set up and tear down

Costumes – semester long or production week depending on needs of cast

Set Construction/Tear Down – work with Production Manager to build stage/set and tear down after production season ends

Parent Jobs only during performances:

Box Office

Concessions Workers

Photographer

Videographer

Dressing Room Assistants

Communication

Nearly all our communication occurs via e-mail. Please add the following domain to your safe senders list. @moezartproductions.org. Many filters will block a group email as spam if you do not do this. We do want to hear from each of you; please let us know how MoezArt is impacting your student(s) as well as any questions and concerns you may have.

MoezArt Minutes: This is a weekly email update that comes from our teacher-directors. It is our best means of communication. You will also receive newsletters from MoezArt highlighting upcoming events and classes.

Financial Policy

MoezArt is using *CourseStorm* as our registration platform. All payments will be processed online with a debit or credit card. A nominal transaction fee will be charged for each registration. You may opt to pay in full or select a payment plan that will automatically be scheduled. A student's tuition bill must be paid IN FULL before the first day of classes. If you have any questions, please contact registration@moezartproductions.org.

Should a student register for a class and withdraw either before the class begins or after the first-class period, the student will forfeit the \$30.00 non-refundable deposit and transaction fee. Should a student withdraw from a class after the first-class period, 75% of the student's tuition will be refunded. Should the withdrawal occur after the second-class period, 50% of the student's tuition will be refunded, and after the third class 25% of the student's tuition will be refunded. After the fourth-class period, no refund of any tuition amount will be given. The administrative office must be informed in writing about the withdrawal of a student from class. Please email registration@moezartproductions.org. Any refund will be calculated from the date the administrative office receives the intent to withdraw.

***NEW Ticket Policy ***

General Information

- Tickets for middle school and high school shows are sold for \$10 in advance and \$15 at the door, while tickets last. If children 5 and under require a seat, please purchase a ticket for them.
(Note: There is a minimal processing fee for all credit card ticket purchases).
- Tickets can be purchased online at our website: moezartproductions.org/show-tickets/
- Parents, students, and their guests will need to have an electronic or physical copy of their ticket. Tickets will be scanned at the door. When purchasing tickets be sure you have received them in your email from TicketSpice.com. Contact tickets@moezartproductions.org if you did not receive an email.
- Ticket exchanges or refunds will be done through TicketSpice.com. Questions can be directed to tickets@moezartproductions.org.

Complimentary Parent Tickets

- Parents can reserve a maximum of 4 complimentary parent tickets per family, per class, per semester. (Example – If you have 2 middle schoolers, you get 4 tickets per family not 8. If you have 1 middle schooler and 1 high schooler, you get 4 tickets to middle school shows and 4 tickets to high school shows)
- **NEW! Parents should reserve complimentary parent tickets on TicketSpice before tickets sales open to the public. Once tickets sales are open to the public it is first come, first served until all tickets are gone. Approximately 6 weeks before the first week of the production season parents will receive and email with a link to TicketSpice and their promo code to reserve their parent tickets. At that time parents will also be notified of when ticket sales will open to the public.**
- Parent tickets are for parents only, not for other family members or friends. The only exception is if the student is living with a legal guardian other than his/her parents (such as a grandparent).

Conflict Resolution

If you have conflict with another person at MoezArt, we believe there are some intentional God-honoring steps to handle that conflict.

1. Go to the Lord and search your own heart. Ask the Lord to search your heart and convict you where you may need change.
2. If you need advice, you do NOT go to another student or another parent - go to *your parent or to your director*. We do not discuss conflict with peers - you only go up the chain of command to discuss conflict with anyone other than the person with whom you

have conflict. When we talk to peers or other parents, we have crossed the line into gossip.

3. Go to the person and present the offense with kindness and in love. On the flip side - if someone comes to you with an offense, be willing to hear it, and if you need time to pray before you respond - you may say so.
4. If the problem is not resolved between the two of you after such good faith efforts have been attempted, then we ask that you go to the teacher-director and ask for help with the issue. If needed the matter can be escalated to the Theater Educational Director, then to the CEO, and finally to the MoezArt Board of Directors.
5. Ultimately, our goal in conflict is to understand each other better and to grow through the process. When conflict is handled honestly, humbly, and in an honoring way (to the Lord and others), it results in closer friendships/relationships.

IN THE CLASSROOM...

Auditions

MoezArt Productions, Inc., is an educational organization. Although quality performance is one of our goals, education will always be the foremost objective. For our performance classes, an audition is required for participation. Everyone registered for Mini-Moez and Youth Theatre is guaranteed a part in the semester production. MoezArt Productions, Inc. caters to homeschoolers in Mini-Moez, Youth Theatre and Specialty Classes. However, a director has the right to include non-homeschoolers.

Scripts

We work with several different publishing companies, and each has their own policy regarding scripts. Each semester you will be given directions regarding highlighting, pencil marking, etc.

Some scripts may be printed at home prior to the first day of class, depending on our license. Others will be handed out to the students on the first day of class. If you receive or print a photocopied script for your student, they may use a highlighter and pencil for blocking and notes. If your student receives a script booklet, it remains the property of MoezArt and must be returned at the end of the semester. Students can use a pencil to write in their booklet but must erase the marks before returning the script.

Our desire, before God, is to honor Him in all that we do and present. To do this our staff spends much time considering and praying about the scripts we choose. We stand behind our selections for this semester, believing that the Lord has some wonderful lessons for our students in these stories. **Please do take the time to read the scripts before auditions, when possible, to make sure that you are comfortable with and supportive of the material your child will be working on.** Please do not wait to let us know if there are any concerns with the show.

Casting

Our staff reserves the right to pre-cast if it is necessary to have a certain lead in place to do the show. Our staff reserves the right to ask a student to step down if they are not fulfilling their commitment. As much as possible, we seek to give everyone good parts which will increase their abilities in drama. We prayerfully make decisions for the good of the entire production, taking into consideration many factors unknown to those outside of the directing staff. If parents, students, or Community Theatre participants have questions about the casting decisions they are welcome to ask the director. We will be happy to explain why you or your student received their part but not why any other person received theirs. The directing staff stands behind the decisions that are made and attempts to change previous decisions will not be successful.

Our decisions are made based on:

- experience
- skill set
- attitude
- previous roles
- passion
- self-discipline
- work ethic
- humility
- aptitude
- directability
- character

Three Strikes Policy

Since memorization and participation in class is so key to the success of a show, we have a three-strikes-and-you-are-out-of-the-part policy. After three warnings about lack of responsibility with memorization or discipline issues the student will be bumped down to a chorus role and an understudy will be brought in for their role. These warnings will be made to both the student and the parent so there is ample opportunity for communication and encouragement to rectify the situation.

Age Policy

For all Youth and Mini-Moez classes the student must meet the minimum age by September 30th for the fall semester or January 1st for the spring semester to be allowed in the class. For example, if a 9-year-old student wants to be in Middle School, they must turn 10 by September 30th for the fall semester or by January 1st for the spring semester.

Ages for each class: Mini Moez (5-9), Middle School (10-13), High School (14-18)

The staff of MoezArt reserves the right to make exceptions to these guidelines and invite younger students or older students to participate in a class when needed.

Special Needs of Kids

If your kids have ANY special needs, any at all, please let us know. This includes, but is not limited to learning disabilities, physical limitations, emotional needs, challenges with memorization, difficulty concentrating or following verbal directions, peer issues, challenges with authority, sensory issues, etc. Disclosing any special needs will not impede their theatre experience. However, failure to disclose valuable information about your child can result in a frustrating experience all around.

Attendance

Absences: Because of our short production season, it is imperative to attend all rehearsals to create the best performance possible. However, we know that sickness happens and other events too. If you know you will miss more than two class times, please reconsider your involvement in MoezArt this semester. If you have ANY known schedule conflicts, you **MUST** inform your director on the first day of class. Absences during production week and performances are not accepted. If a student misses a dress rehearsal it may result in their forfeiting their role.

Requests to leave early/arrive late: Any requests should go to the director as soon as possible. Tardiness and missing a portion of class three times will count as an absence.

Drop off and Pick up

Please do not drop your student off more than 15 minutes prior to class time. We cannot ensure proper supervision for any earlier time. Also, please pick up your student promptly at the conclusion of class. Please call your teacher if something unavoidable occurs which delays your ability to pick up your child on time.

Cell Phones/Electronic Devices

Texting and talking on cell phones during class is prohibited. If you must reach your student during class time, please call their instructor. They will have their cell phones on. If an instructor has problems with cell phones being used during class time, they may collect the phones in a basket at the beginning of the class and return them to the students at the end of class.

NO Dating Policy

As the drama discipline is a highly relational one, we do understand that friendships form within casts and we encourage this! However, dating relationships that come and go within such a setting can cause a disastrous experience for both the “couple” and their peers. Youth casts must be free to form friendships while at the same time avoiding the pitfalls of romantic attachments until one or the other is no longer participating in the same MoezArt cast or program. For Community Theatre, no dating relationship is allowed among minor-aged cast members OR between cast and staff for those who are under the age of eighteen.

Dress and Hygiene Code

Students and Community Theater participants need to dress in modest, comfortable clothing to freely move during rehearsals. The goal is to have all undergarments and midriff areas covered even with much movement.

- **Ladies**, no tank tops with spaghetti straps, low cut or crop tops, dresses or skirts, and no t-shirts with inappropriate graphics or words. Shorts need to be mid-thigh length or longer. Wear pants that are loose enough to move in and that cover all your undergarments. If you wear leggings or yoga pants, wear a shirt that is long enough to cover your rear (again, we don't want to see what type of undergarments you are wearing). Also, NO flip flops or sandals, unless otherwise directed. Character shoes or tennis shoes are recommended for safety reasons.
- **Gentleman**, no tank tops or t-shirts with inappropriate graphics or words. Shorts need to be mid-thigh length or longer (think basketball shorts, not track shorts). Wear pants that are loose enough to move in and that fit well enough to cover your undergarments. If necessary, use a belt. Also, NO flip flops or sandals, unless otherwise directed. Tennis shoes are recommended for safety reasons.
- **For production week**, please wear a modest cami/tank and shorts under your costume for backstage changes. At shows you need to be in either class regulation clothes or costume at all times. The cami/tank and shorts are not for hanging around or walking around the venue. Everyone should also remember that daily showers and deodorant are particularly a MUST during tech week!

*The director has the final say in what is appropriate or not. If a director asks you to change your attire, please respect the request and do so.

Health and Safety Policies

For the safety of our students, we strive to have a 1:12 ratio with our 10–18-year-olds and a 1:6 ratio with our 5–9-year-olds.

Please use common sense in deciding if your child or you should stay home from rehearsal, but here are a few guidelines that apply to the Youth programs.

1. Stay home or keep your child home if you/the child has had a fever, diarrhea, or vomiting in the last 48 hours.
2. Stay home or keep your child home if you/the child has a persistent phlegmy cough or sore throat and seems cranky or lethargic.
3. Stay home or keep your child at home if you/the child has a fever of 100 degrees or above.
4. You/the child may return to dress rehearsals or performances after you/they have been free from symptoms for 48 hours without the use of Tylenol or Motrin or any other antipyretics.

Medications

MoezArt Production, Inc., staff members and volunteers are not allowed to give out medication, including Tylenol®, Advil®, or aspirin, without a written consent from the parent or guardian. If your student carries an epi-pen due to potentially life-threatening allergies, please make sure your teacher knows where the student keeps the epi-pen. Life-threatening situations will be the only exception to this policy.

Churches and Facilities

We rent space from gracious churches who generously allow us to use the space God has given them. We expect every student to treat our rented facilities with the utmost respect. We strive to leave our facilities cleaner and better than when we arrived. We also ask parents to sign up to clean bathrooms each week at the end of class.

Transcripts

Our teachers are happy to provide a transcript for our high school classes. Please ask your teacher-director at the beginning of the semester if you need a transcript for your student(s).

Photography/Videography at Shows

Due to copyright laws, MoezArt Productions, Inc., cannot allow anyone to take photographs or video during the shows. You may take pictures of your student in costume after the show. MoezArt Productions, Inc., pays a fee per production for the license to allow one staff individual to photograph and videotape the production, if such a license is available.

In turn, we make copies of the photos and video (if recorded) of the show available to you for free. The photographer also grants you limited copyright privileges for personal use only. This

means you may share with your family. You may NOT sell them or in any way profit from the photographer's work or post the photos or videos online. MoezArt Productions, Inc. retains in perpetuity the use of any image and words of the productions for which a student is enrolled.

Social Media

Please know it is a violation of copyright laws to publish copyrighted material on the internet whether it is photographs or video without written consent. It is a form of stealing. Understanding that MoezArt Productions, Inc., does not have the ability to police social media sites, we ask that you refrain from doing so unless you give proper credit to the organization holding the copyright for the material, MoezArt Productions, Inc., for their artistic creation in costume, set design, and technical aspects, and the photographer. If a copy of video material of a performance is found on the internet, MoezArt Productions, Inc., can be held legally responsible and in violation of copyright law.

Photography of Students

MoezArt Productions volunteers or staff routinely take photos during classes, rehearsals, and productions for use in social media posts and promotional materials. During registration, families may agree to or opt out of the following photography release:

In Consideration of my minor child/children participating in any way in MoezArt Productions, Inc. programs, I give MoezArt Productions, Inc. permission in perpetuity to use my child's or children's images and words for this activity and to publicize the work and productions of MoezArt Productions, Inc. on our website, social media, or other publicity materials.

Code of Conduct

Christ-like Behavior in the Classroom

- Live in a pure and Christ-like manner. *(But among you there must not be even a hint of sexual immorality, or of any kind of impurity, or of greed, because these are improper for God's holy people. - Ephesians 5:3)* Please see the **Statement of Faith** for a more comprehensive explanation of our beliefs.
- Use self-control in your actions and language. Do not indulge in gossip, slander, and foul language. *(Nor should there be obscenity, foolish talk or coarse joking, which are out of place, but rather thanksgiving. - Ephesians 5:4)*
- Honor those around you by respecting them, encouraging them and avoiding words or actions that would be harmful. *(Do not let any unwholesome talk come out of your*

mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen - Ephesians 4:29)

- *Speak the truth to others in love. (Instead, speak the truth in love. - Ephesians 4:15)*
- *Regard yourself with humility (Do nothing out of selfish ambition or vain conceit. Rather, in humility value others above yourselves, not looking to your own interests but each of you to the interests of the others. - Philippians 2: 3-4) -AND- (If anyone thinks he is something when he is nothing, he deceives himself. Each one should test his own actions. Then he can take pride in himself, without comparing himself to somebody else, for each one should carry his own load. - Galatians 6: 3-5)*
- *Put others first and treat one another with love. (Do not use your freedom to indulge the sinful nature; rather, serve one another in love. - Galatians 5: 13) ---AND--- (Carry each other's burdens, and in this way you will fulfill the law of Christ. - Galatians 6: 2)*
- *Remember that we represent Christ and be a good witness to church and audience members. (Our conscience testifies that we have conducted ourselves in the world, and especially in our relations with you, with integrity and godly sincerity. - 2 Cor. 1: 12)*

Respect for Authority

- *Respect the authority God has placed in your life. (Now we ask you, brothers, to respect those who work hard among you, who are over you in the Lord and who admonish you. Hold them in the highest regard in love because of their work. Live in peace with one another. - 1 Thessalonians 5:12-13)*
- *Refrain from gossiping about an issue with others thus spreading disunity and mistrust among your fellow students. (Remind the people to be subject to rulers and authorities, to be obedient, to be ready to do whatever is good, to slander no one, to be peaceable and considerate, and to show true humility toward all men. - Titus 3:1)*

Resolving conflict in a Christ-honoring manner

- *For the cause of Christ and Christian unity, do not take offense and forgive without being asked. (A person's wisdom yields patience; it is to one's glory to overlook an offense. - Proverbs 19:11)*
- *Encourage one another to handle issues discreetly and quickly without involving others and without gossip. (Without wood a fire goes out; without gossip a quarrel dies down. - Proverbs 26:20)*
- *When conflict arises, it should be privately discussed immediately between the individuals. If the matter is not resolved, the individuals should meet quickly with the teacher. If there is no resolution, then the matter will be taken to the board. ("If your brother or sister sins, go and point out their fault, just between the two of you. If they listen to you, you have won them over. But if they will not listen, take one or two others along, so that 'every matter may be established by the testimony of two or three witnesses. 'If they still refuse to listen, tell it to the church. - Matthew 18:15-17)*

- Forgive one another and move on (*Bear with each other and forgive one another if any of you has a grievance against someone. Forgive as the Lord forgave you. And over all these virtues put on love, which binds them all together in perfect unity. – Col. 3: 13-14*)

Excellence for the Glory of God

- Work with your whole heart not for the approval of men but for the glory of God. (*We are not trying to please men but God, who tests our hearts. - 1 Thessalonians 2:4b*)
- Participate with a willing attitude, passion for the arts, self-discipline, integrity and humility. (*Each one should use whatever gift he has received to serve others...If anyone serves, he should do it with the strength God provides, so that in all things God may be praised. - 1 Peter 4: 10-11a*)

Be a good witness for Christ at Shows

- Represent Christ to the audiences that come to see the shows. (*We put no stumbling block in anyone's path, so that our ministry will not be discredited. Rather, as servants of God we commend ourselves in every way: ...in purity, understanding, patience and kindness; in the Holy Spirit and in sincere love; in truthful speech and in the power of God. - 2 Corinthians 6:3-7*)
- Students are to honor their cast mates and directors by abiding by the rules at shows. (*Live such good lives among the pagans that, though they accuse you of doing wrong, they may see your good deeds and glorify God on the day He visits us. - 1 Peter 2: 12*)

Behavior at shows and safety measures

1. Stay in designated areas before the show and during intermission.
2. Do not go backstage at a show that is not your own.
3. Abide by the dress code at shows beforehand and backstage.
4. Do not leave the campus without permission and do not take anyone with you.

Release of Liability of Minor Participants

In Consideration of my minor child participating in any way in MoezArt Productions, Inc. programs, related events, classes and activities, the undersigned acknowledges, appreciates, and agrees that:

The risk of injury to my child from the activities involved in these programs is a possibility, including the potential for permanent disability and death, and while rules, equipment, and personal discipline may reduce this risk, the risk of injury does exist; and

For myself, spouse, and child, I knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the releasees or others, and assume full responsibility for my child's participation; and

I willingly agree to comply with the program's stated and customary terms and conditions for participation. If I observe any unusual significant concern in my child's readiness for participation and/or in the program itself, I will remove my child from participation and bring such to the attention of the nearest official immediately; and

I, for myself, my spouse, my child, and on behalf of my/our heirs, assigns, personal representatives, and next of kin, hereby release MoezArt Productions, Inc. and any of its rented facilities, its officers, officials, board member, agents and/or employees, other participants, sponsoring agencies, sponsors, advertisers and if applicable, owners and lessors of premises' used to conduct the events and classes, with respect to any and all injury, disability, death, or loss or damage to person or property incident to my child's involvement in these programs whether arising from the negligence of the releasees or otherwise, to the fullest extent permitted by law; and

I, for myself, my spouse, my child and on behalf of my/our heirs, assigns, personal representatives, and next of kin, hereby indemnify and hold harmless all of the above releasees from any and all liabilities incident to my involvement or participation in these programs or classes to the fullest extent permitted by law.

I have read this release of liability and assumption of risk agreement, fully understand its terms, understand that I have given up these rights by signing it, and sign it freely and voluntarily without any inducement.

Understanding of Risk

I understand the risks involved in participating in this program, my personal responsibilities for adhering to rules and regulations, and accept them as a participant. I understand and agree that if I register multiple students these terms apply to each student I am registering.

Medical Release Form

I, _____ (Parent/Guardian's Name) hereby give permission for any and all medical attention to be administered to my child

_____.

In the event of accident, injury, sickness, etc., I give my permission to MoezArt Productions, Inc. to initiate any and/or all medical treatment until I can be contacted. I also assume the responsibility for the payment of any such treatment. This release is effective for the period of one year from the date given below.

Parent's/Guardian's Name: _____

Parent's/Guardian's Phone Number: _____

Insurance Company Name: _____

In case I cannot be reached, the staff of MoezArt Productions, Inc. are designated to act on my behalf.

MEDICAL HISTORY

Does your child have any of the following? (If yes, please explain):

Health Conditions: _____

Food/Drug/Environmental Allergies: _____

Medications your child is taking: _____

CONSENT FOR MEDICAL TREATMENT (MINOR)

As the parent or legal guardian of the above-named child, I hereby give my consent for emergency medical care prescribed by a duly licensed Doctor of Medicine or Doctor of Dentistry. This care may be given under whatever conditions are necessary to preserve the life, limb or well-being of my dependent.

Parent/Guardian: _____

DATE: _____

Commitment Document for Students & Parents

1. Read MoezArt's Statement of Faith and agree to abide by it.
2. Read MoezArt's Code of Conduct and agree to abide by it.
3. Read MoezArt's Parent/Student Handbook and agree to abide by the policies and procedures contained therein.
4. Read MoezArt's Release of Liability of Minor Participants and agree with these terms.
5. Print one Medical Release Form per student. Sign, date, and hand in on the first day of class.
6. Print one Commitment Document per class. Sign, date, and hand in on the first day of class. (This page)

I have read and understand each point covered above.

First Student Name (Print): _____

Student Signature: _____

Second Student Name (Print): _____

Student Signature: _____

Third Student Name (Print): _____

Student Signature: _____

Parent Name (Print): _____

Parent Signature: _____

Date: _____

If student or participant is under the age of 18, a parent or legal guardian must also sign.